

Reg. Office : A-1/175, Janakpuri,  
Opposite Metro Pillar No. 612,  
Main Najafgarh Road,  
Near Janakpuri West Metro Station,  
New Delhi - 110058

Information & Enquiry Helpline Number  
6393295530/8130969096  
Timing: 09:30AM To 6:30 PM



**Advt. No.03/IGIA**

**No Examination Fee**

|  |   |
|--|---|
| Last date of online application submission | 25 Sep 2023   |
| Written examination date                   | To be announced in September                        |
| Result date                                | 10 days after the written examination (tentatively) |

IGIA – A leading aviation services provider for Air Hostess/Cabin Crew, at Airports for the different ground departments of the airport such as Airline, Ground Handling Companies, Hospitality, Retail Outlets, Food Courts , Security and Cargo for CSA profile and also for Air Ticketing (Reservation Clerk) profile invites online application

| Positions                                | Eligibility                       | Expected Salary         | Age                          | No. of Seats |
|--|-----------------------------------|-------------------------|------------------------------|--------------|
| <b>Air Hostess (only for girls)</b>      | 10+2/ Above from recognized Board | Rs. 25,000 - Rs. 40,000 | 17 <sup>1/2</sup> - 27 years | 77           |
| <b>Flight Steward (only for males)</b>   | 10+2/ Above from recognized Board | Rs. 25,000 - Rs. 40,000 | 17 <sup>1/2</sup> - 27 years | 41           |
| <b>Airport Ground Staff</b>              | 10+2/ Above from recognized Board | Rs. 25,000 – Rs. 35,000 | 17 <sup>1/2</sup> - 30 Years | 768          |
| <b>Air Ticketing (Reservation Clerk)</b> | 10+2/ Above from recognized Board | Rs. 20,000 – Rs. 25,000 | 17 <sup>1/2</sup> - 30 Years | 353          |

|                    |             |
|--------------------|-------------|
| Total No. of Seats | <b>1239</b> |
|--------------------|-------------|

**Note:** - Both Males & females may apply. Freshers can also apply.  
 Aviation/Airline Certificate or Diploma not required.  
 12<sup>th</sup> Class result awaited candidates may also apply.

### Written Examination Details

| Description of Examination |   | Time                  | Marks |
|----------------------------|---|-----------------------|-------|
| Written Examination        | 1. General Awareness ( 25 Marks )<br>2. Aviation Knowledge ( 25 Marks )<br>3. English Knowledge ( 25 Marks )<br>4. Aptitude & Reasoning ( 25 Marks) | 1.5 Hours<br>(90 min) | 100   |

- The written examination contains 100 objective-type multiple-choice questions. Each question carries 1 mark. No marks would be awarded for un-attempted questions.
- The level of exam will be up to 12<sup>th</sup> standard/grade.
- The examination will be conducted in bilingual ( English & Hindi )
- **There will be no negative marking.**
- While filling the online application form, the applicant should carefully decide about his/her choice of examination center.
- Examination center once opted **WILL NOT** be changed under any circumstances. Hence, the candidates should select the Centre carefully and indicate the same correctly in their application.
- IGIA reserves the right to cancel any Center and asked the candidates of that Center to appear from another Center. The company also reserves the right to divert candidates of any Center to some other Center to take the examination.

### Center Of Examination

| S No. | State/UTs                       | Examination Center  |
|-------|---------------------------------|---|
| 1.    | Bihar and Uttar Pradesh         | Agra, Gorakhpur, Kanpur, Lucknow,<br>Prayagraj, Varanasi, Patna,<br>Darbhanga,<br>Muzaffarpur |
| 2.    | Jharkhand, Odisha, West Bengal  | Ranchi, Bhubaneshwar,<br>Kolkata, Siliguri  |
| 3.    | Karnataka and Kerala            | Bengaluru, Mysore, Ernakulam,<br>Kannur,<br>Thiruvanthapuram                                  |
| 4.    | Chhattisgarh and Madhya Pradesh | Bhopal, Indore, Jabalpur,<br>Bilaspur, Raipur   |

|    |   |   |
|----|---|---|
| 5. | Assam, Manipur  | Guwahati, Imphal ,<br>Dibrugarh                             |
| 6. | Delhi, Rajasthan, Uttarakhand                               | Dehradun, New Delhi, Jaipur,<br>Jodhpur, Udaipur            |
| 7. | Chandigarh, Himachal Pradesh, Jammu<br>&<br>Kashmir, Punjab | Chandigarh, Shimla, Jammu, Srinagar,<br>Amritsar, Jalandhar |
| 8. | Andhra Pradesh, Tamil Nadu, Telangana                       | Vishakhapatnam, Chennai, Madurai,<br>Hyderabad              |
| 9. | Maharashtra, Gujarat  | Nagpur, Mumbai, Pune, Ahmedabad,<br>Surat, Vadodara, Rajkot |

### **Apply Online:**

1. Applications should be submitted only through ONLINE registration by log-in on the official [website www.igia.org.in](http://www.igia.org.in) Applications will not be accepted through any other mode.
2. Wrong information in any column may lead to the application rejection altogether.
3. Before submitting the online application, the candidates must preview the application to ensure that they have provided correct information, particularly the email-id, phone number & uploaded correct photograph. The online application should be submitted only after ensuring that the information and photographs are correct.
4. The application portal will be operational till **25<sup>th</sup> September 2023 till 11:59 PM** midnight. Any registration done after 25<sup>th</sup> September 2023 will not be accepted.
5. Candidates are advised to register well in time since the application portal witnesses a huge number of applications during the closing date.
6. Before submission of the online application, candidates must check that they have filled correct details. No modification is allowed under any circumstances.

### **7. There is no examination fee.**

### **Selection of Candidates**

1. A Candidate has to first appear for a written test.
2. Candidates who qualify in the written test will further appear for the personal round of interview in the company's registered office at Delhi. Date & timing for the interview will be mentioned in the call letter which will be uploaded on the website.
3. Based on the combined performance of the written test and personal round of interview, a candidate would be shortlisted for final selection subject to successful completion of their character antecedent verification followed by medical test.

### **General Conditions to Candidates**

- Before applying, candidates must go through the instructions given in the advertisement very carefully.

- Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability or failure to login to the company website on account of heavy load on the website during the closing days.
- Candidate must ensure before applying for the profile that he/she is eligible for the profile in terms of age, educational qualification, etc. as laid down in this advertisement.
- Request for change/ correction in any particulars in the Application Form, once submitted, will not be entertained under any circumstances.
- Candidates must fill their correct and active e-mail addresses and mobile numbers in the online application as further correspondence would be made by the COMPANY through e-mail/SMS only.
- The above-mentioned profile is not suitable for any category of differently abled i.e. HH, OH, VH or Autism. Hence, they NEED NOT to apply.
- The eligibility of the candidates in terms of age, educational qualifications, etc. will be determined on the closing date. The candidates must possess essential qualifications for the profile applied for, on or before the closing date.
- Successful completion of training is mandatory for each profile for the further procedure.
- A certain amount of training fee is also applicable after clearing of written test.
- No TA or other expenses will be admissible to the candidates for appearing in the examination and interview.
- Mobile phones and other electronic gadgets are banned within the premises of the Examination Centre. The arrangement of the safekeeping of valuable/costly items at the examination venue will be the sole responsibility of candidates.
- Candidates will be required to produce the original certificates/ testimonials when called for the interview.
- The numbers of seats are provisional and liable to change.
- The date of birth as well as the name of the applicant will invariably be taken from the matriculation Certificate issued by recognized board. No other proof of date of birth and name shall be accepted.

### **Disclaimer**

*It has come to our notice that certain miscreants are illegally representing themselves as employees/ associates/ agents/ consultants of IGIA and using its name to make employment offers for consideration. The General Public is hereby cautioned and advised that IGI A has not authorized any Person, Agent, or Agency to take interviews, offer employment, or issue offer / employment letter for and on behalf of IGIA.*

*Any Person approaching such unscrupulous person(s) for job/employment with IGIA for consideration shall do so at their own risk, cost and consequences. IGIA will not accept liability in any circumstances for any loss and/or damage resulting from these unauthorized offers or*

*advertisements(s).*

*IGIA will also take such legal action as may be deemed appropriate against such unauthorized advertisements/persons.*



**For IGIA-  
Indira Gandhi Institute of Aeronautics**

